

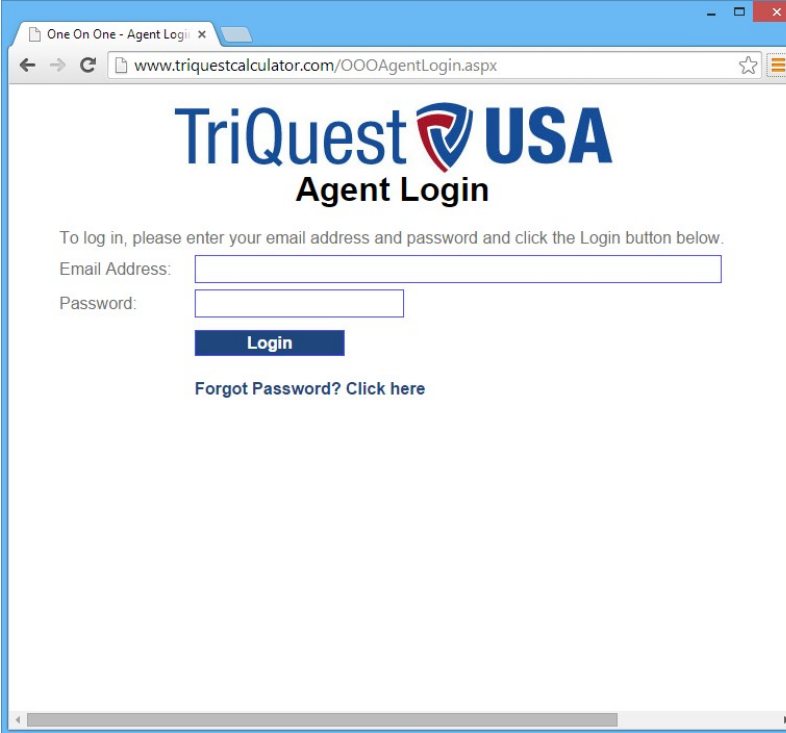
ONE ON ONE  
CALCULATOR  
DOWNLOAD  
INSTRUCTIONS

# IMPORTANT THINGS TO REMEMBER

- 1. The One on One Calculator is *only* compatible with Windows products.**
- 2. Agents are authorized to download the Calculator onto *one* computer or laptop. If you have a second computer or laptop that you would like the Calculator downloaded onto, you must contact our office for authorization.**
- 3. Basic and Advanced training for the One on One Calculator can be found on the TriQuest Academy.**
- 4. If you require more personal assistance with the Calculator, please contact our office.**

Click the link in your email to visit [triquestcalculator.com](http://triquestcalculator.com) to begin the download process.

**Step 1: Enter email address and password from the welcome email.**



The screenshot shows a web browser window with the URL [www.triquestcalculator.com/OOOAgentLogin.aspx](http://www.triquestcalculator.com/OOOAgentLogin.aspx). The page features the TriQuest USA logo at the top, followed by the text "Agent Login". Below this, there is a message: "To log in, please enter your email address and password and click the Login button below." There are two input fields: "Email Address:" and "Password:". A blue "Login" button is positioned below the password field. At the bottom of the form, there is a link that says "Forgot Password? Click here".

# Download the One-On-One

**Step 2: Select “Update Profile” from the menu options.**

www.triquestcalculator.com/OOOAgentMenu.aspx

## TriQuest USA Agent Menu

- [Update Profile](#)
- [Download One-on-One Software](#)
- [PRS Opportunity Calculator](#)
- [AccountAbility Calculator](#)
- [Return to TriQuest USA Website](#)

www.triquestcalculator.com/OOOAgentProfile.aspx

**Step 3: Fill in all required fields and click “submit” and then “Return to agent Menu.”**

www.triquestcalculator.com/OOOAgentProfile.aspx

## TriQuest USA Agent Profile

**Your profile has now been updated. To return to the Agent Menu, click the link at the bottom of this page.**

Complete all fields below and click the Submit button when done. All fields must be populated. If a particular field is not applicable, enter "none" or "N/A".

Email Address:

First Name:  Last Name:

Address:

City:  State:  Zip:

Cell Phone:  Home Phone:

Business Phone:

Business Name:

Business Address:

Business City:  State:  Zip:

Date of Birth:   Year:

Spouse Name:

Broker Dealer / RIA:

Licenses:  Insurance  Series 65  Series 6  Series 7 Other:

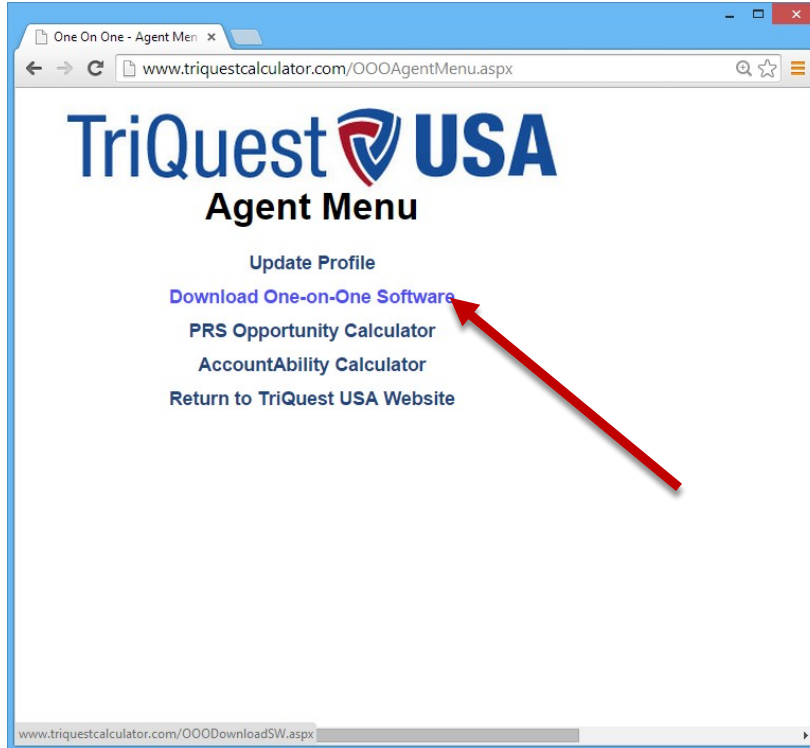
Current FMO/IMO Affiliations:

Primary Business:

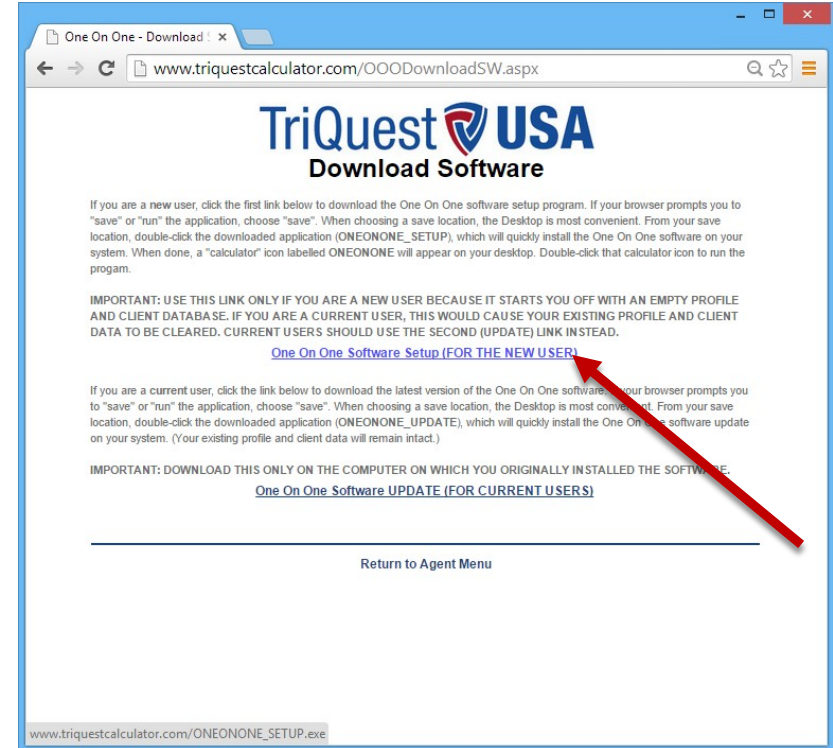
[Return to Agent Menu](#)

# Download the One-On-One

**Step 4: Select “Download One-On-One Software” from menu.**

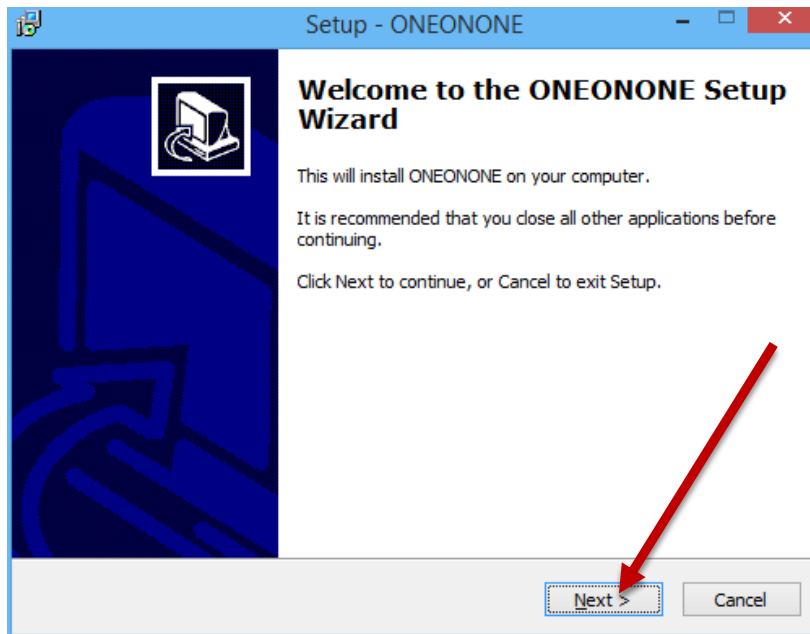


**Step 5: Select “One On One Software Setup (FOR THE NEW USER).”**

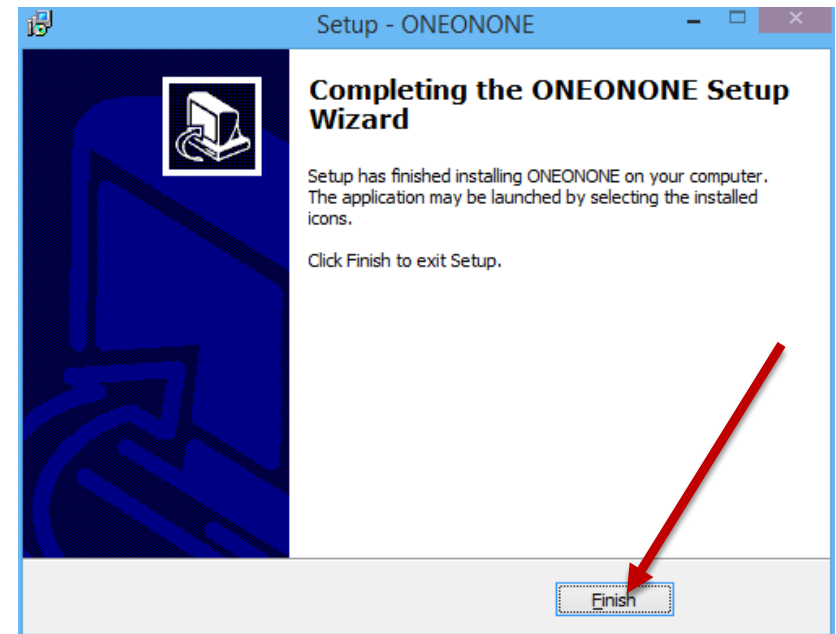


# Download the One-On-One

**Step 6: Click “Next” to begin the installation process.**



**Step 7: Click “Finish” to complete the installation process.**

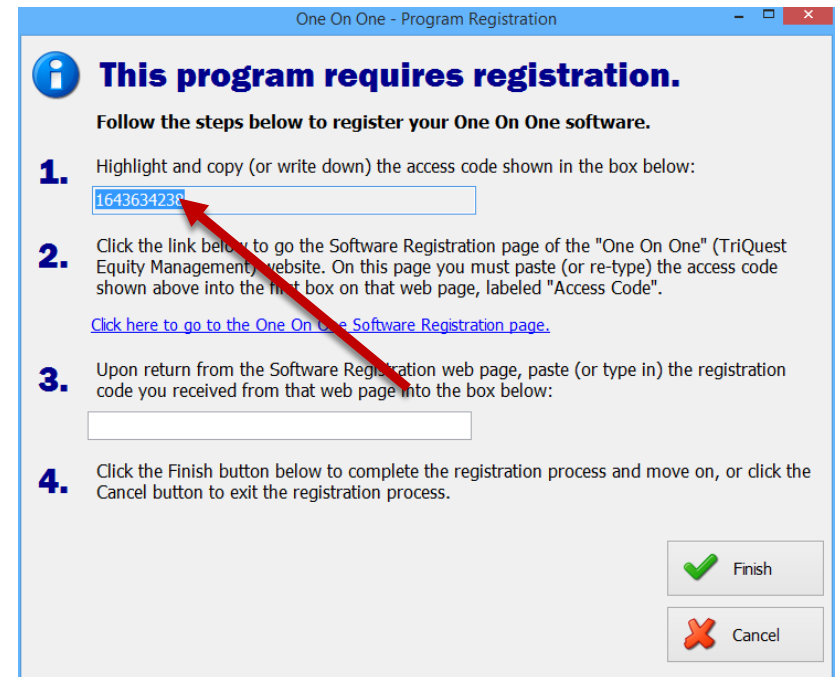


# Download the One-On-One

**Step 8: The One On One icon will be on your desktop. Click it to open.**



**Step 9: Highlight and copy, or write down, the access code from step 1.**



# Download the One-On-One

**Step 10:** Click on the link in Step 2. A new window will pop up.

**One On One - Program Registration**

**This program requires registration.**

Follow the steps below to register your One On One software.

1. Highlight and copy (or write down) the access code shown in the box below:
2. Click the link below to go the Software Registration page of the "One On One" (TriQuest Equity Management) website. On this page you must paste (or re-type) the access code shown above into the first box on that web page, labeled "Access Code".  
[Click here to go to the One On One Software Registration page.](#)
3. Upon return from the Software Registration web page, paste (or re-type in) the registration code you received from that web page into the box below:
4. Click the Finish button below to complete the registration process and move on, or click the Cancel button to exit the registration process.

**Step 11:** Enter email, password, and access code that you copied and click submit.

**TriQuest USA**  
**Download Software**

Complete your registration of the One On One software by entering your email address, password, and the Access Code obtained from the software's registration screen in the fields below. Click the Submit button after you have entered these two fields.

After doing this, your registration key will appear below.

Email Address:

Password:

Access Code:



# Download the One-On-One

**Step 12:** After clicking submit scroll to the bottom of the page for your Registration Key. Copy this number.

Complete your registration of the One On One software by entering your email address, password, and the Access Code obtained from the software's registration screen in the fields below. Click the Submit button after you have entered these two fields.

After doing this, your registration key will appear below.

Email Address:

Password:

Access Code:

**Your Registration Key**

Your registration key is shown in the box below. Copy (or write down) this key, and then paste (or type in) this key when you return to the One On One software program. When done, you may close this window.

**Step 13:** Go back to the registration page and enter the Registration Key in box on Step 3 and click "Finish".

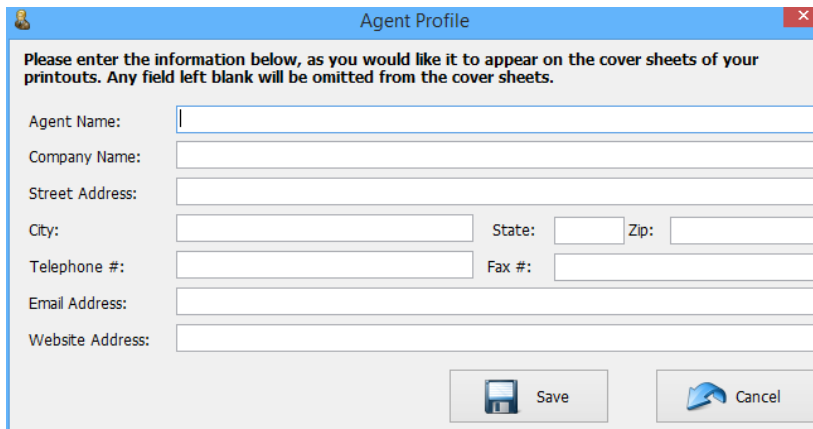
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# Download the One-On-One

**Step 14: Complete agent profile information on the screen and click “Save” to continue.**



The screenshot shows a window titled "Agent Profile" with a close button (X) in the top right corner. Below the title bar, there is a message: "Please enter the information below, as you would like it to appear on the cover sheets of your printouts. Any field left blank will be omitted from the cover sheets." The form contains several input fields: "Agent Name:", "Company Name:", "Street Address:", "City:" (with "State:" and "Zip:" fields to its right), "Telephone #:" (with "Fax #:" field to its right), "Email Address:", and "Website Address:". At the bottom right of the form, there are two buttons: "Save" (with a floppy disk icon) and "Cancel" (with a blue arrow icon).

**Step 15: Congratulations! You are now ready to use the One On One Calculator!**

